



香港學術及職業資歷評審局  
Hong Kong Council for Accreditation of  
Academic & Vocational Qualifications

# **SUMMARY ACCREDITATION REPORT**

**HKCT INSTITUTE OF HIGHER EDUCATION**

**LEARNING PROGRAMME RE-ACCREDITATION**

**HIGHER DIPLOMA  
IN FITNESS, COACHING AND SPORTS MANAGEMENT**

**SEPTEMBER 2023**

## **1. TERMS OF REFERENCE**

- 1.1 Based on the Service Agreement (No.: AA875), the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ), in the capacity of the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (AAVQO) (Cap. 592), was commissioned by HKCT Institute of Higher Education to conduct a Learning Programme Re-accreditation with the following Terms of Reference:
- (a) To conduct an accreditation test as provided for in the AAVQO to determine whether the Higher Diploma in Fitness, Coaching and Sports Management of HKCT Institute of Higher Education meets the stated objectives and QF standards and can continue to be offered as an accredited programme; and
  - (b) To issue to the Operator an accreditation report setting out the results of the determination in relation to (a) by HKCAAVQ.

## **2. HKCAAVQ'S DETERMINATION**

- 2.1 HKCAAVQ has determined that the Higher Diploma in Fitness, Coaching and Sports Management (HDFCSM or the Programme) meets the stated objectives and QF standards at Level 4, and can continue to be offered as an accredited programme with a validity period of four years.
- 2.2 **Validity Period**
- 2.2.1 The validity period will commence on the date specified below. Operators may apply to HKCAAVQ to vary the commencement date of the validity period. Applications will be considered on a case-by-case basis.

2.3 The determinations on HDFCSM are specified as follows:

<b>Name of Operator</b>	HKCT Institute of Higher Education 港專學院
<b>Name of Award Granting Body</b>	HKCT Institute of Higher Education 港專學院
<b>Title of Learning Programme</b>	Higher Diploma in Fitness, Coaching and Sports Management 體適能、教練及運動管理高級文憑
<b>Title of Qualification (Exit Award)</b>	Higher Diploma in Fitness, Coaching and Sports Management 體適能、教練及運動管理高級文憑
<b>Primary Area of Study and Training</b>	Services
<b>Sub-area (Primary Area of Study and Training)</b>	Recreation, Leisure and Sports Management
<b>Other Area of Study and Training</b>	Not applicable
<b>Sub-area (Other Area of Study and Training)</b>	Not applicable
<b>QF Level</b>	Level 4
<b>QF Credits</b>	281
<b>Mode of Delivery and Programme Length</b>	Full-time, 2 years
<b>Start Date of Validity Period</b>	1 September 2024
<b>End Date of Validity Period</b>	31 August 2028
<b>Number of Enrolment</b>	One enrolment per year
<b>Maximum Number of New Students</b>	80 per year
<b>Specification of Competency Standards-based Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

<b>Address of Teaching / Training Venue(s)</b>	<ol style="list-style-type: none"> <li>1. HKCT Jockey Club Undergraduate Campus, 2 On Shing Street, Ma On Shan, Shatin, New Territories</li> <li>2. HKCT Jockey Club Ma On Shan Campus, Yiu On Estate, Ma On Shan, Shatin, New Territories</li> </ol>
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## 2.4 Recommendations

HKCAAVQ offers the following recommendation for continuous improvement of HDFCSM:

- 2.4.1 The Operator should (1) review all the current class teaching materials used for each Module, including, but not limited to, the notes/PowerPoint slides prepared for lectures and tutorials, and (2) improve the materials by incorporating more up-to-date content and innovative elements as appropriate.

## 2.5 Advice

HKCAAVQ also offers the following advice for continuous improvement of HDFCSM:

- 2.5.1 The Operator should strengthen its connections with major sports associations to further diversify internship placements for current students and employment opportunities for graduates.
- 2.6 HKCAAVQ will subsequently satisfy itself on whether the Operator remains competent to achieve the relevant objectives and the Programme continues to meet the standard to achieve the relevant objectives as claimed by the Operator by reference to, amongst other things, the Operator's fulfilment of any conditions and compliance with any restrictions stipulated in this Accreditation Report. For the avoidance of doubt, maintenance of accreditation status is subject to the fulfilment of any condition and compliance with any restriction stipulated in this Accreditation Report.

### **3. INTRODUCTION**

- 3.1 HKCT Institute of Higher Education (HKCTIHE or the Institute) was officially established in August 2014 upon registration under the Post Secondary Colleges Ordinance (Cap. 320). HKCTIHE is sponsored by HKCT Group Limited which has been incorporated as a registered company under the Companies Ordinance (Cap. 622).
- 3.2 HKCTIHE is operating five accredited programmes, namely Diploma in Fitness and Sports, Higher Diploma in Fitness, Coaching and Sports Management, Higher Diploma in Early Childhood Education (Inclusive Education), Bachelor of Social Sciences (Honours) in Sports Management with Coaching and Bachelor of Social Sciences (Honours) in Social Work.
- 3.3 The Learning Programme Re-accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement and the Terms of Reference stated therein. A site visit took place at HKCTIHE's current campus at Ma On Shan from 27 to 28 July 2023.

### **4. Programme Details**

The following programme information is provided by the Operator.

#### **4.1 Programme Objectives**

PO 1	To equip students with the core knowledge and practical skills relevant to fitness, coaching and sports management for further study and employment
PO 2	To enable students to develop positive values and attitudes required by the market-based sports industry

#### **4.2 Programme Intended Learning Outcomes**

Upon successful completion of the Programme, graduates should be able to:

PILO 1	Assess, plan and design a sports-related fitness training programme for target participants
PILO 2	Analyse and apply exercise science and fitness related concepts and theories in the sports related industry
PILO 3	Select and apply management skills in the sports related industry
PILO 4	Apply positive attitude and demonstrate positive value in planning and serving as a coach and sports professional
PILO 5	Demonstrate efficient generic skills and effective interpersonal skills for further study and career development

#### 4.3 Programme Structure

Component	No. of Module	CTIHE Credits	QF Credits	% of Curriculum
Core Specialised Modules	14	42	189	75.9%
Professional Practice (Internship Module)	1	6	24	
General Education Modules				
English	2	6	67.5	24.1%
Chinese	1	3		
Putonghua	1	3		
Information Technology	1	3		
Total	20	63	280.5	100%

#### 4.4 Graduation Requirements

To be considered for the award, a student should have:

- (1) Passed all the required Modules; and
- (2) Obtained an overall Grade Point Average (GPA) of 1.70 or above.

#### 4.5 Admission Requirements

- (1) Attained Level 2 in 5 HKDSE subjects including Chinese Language and English Language [each applicant is allowed to use not more than two Applied Learning subjects at “Attained” level as equivalent to Level 2 in the application]; OR
- (2) Pass in 1 A-Level or 2 AS-Level subjects (with 5 passes in HKCEE subjects including Chinese Language and English Language);OR
- (3) Holder of Diploma Yi Jin / Diploma of Applied Education; OR
- (4) Holder of Diploma / Diploma of Foundation Studies; OR
- (5) Aged 21 or above with 1 year working experience; OR
- (6) Equivalent qualifications;

AND

- (7) Pass in admission interview.

#### 4.6 Teaching and Learning Activities

The medium of instruction for HDFCSM is Chinese supplemented with English. HDFCSM employs a range of teaching and learning activities, such as lectures, tutorials, workshops, field visits and observations, case studies and role plays. Students are required to complete a 240-hour internship placement (constitutes 24 QF credits).

#### 4.7 Learner Support Services

Sports facilities and library resources (in both printed and electronic formats) are available to meet the learning needs of HDFCSM students. The Language Centre of the Institute offers language training sessions. Scholarships are available to students on the basis of satisfactory academic performance, community engagement and participation in extra-curricular activities. Eligible students may apply for a range of financial subsidies/assistance offered by the Institute and the HKSAR government.

## **5. IMPORTANT INFORMATION REGARDING THIS ACCREDITATION REPORT**

### **5.1 Variation and withdrawal of this Accreditation Report**

5.1.1 This Accreditation Report is issued pursuant to section 5 of the AAVQO, and contains HKCAAVQ's substantive determination regarding the accreditation, including the validity period as well as any conditions and restrictions subject to which the determination is to have effect.

5.1.2 HKCAAVQ may subsequently decide to vary or withdraw this Accreditation Report if it is satisfied that any of the grounds set out in section 5 (2) of the AAVQO apply. This includes where HKCAAVQ is satisfied that the Operator is no longer competent to achieve the relevant objectives and/or the Programme no longer meets the standard to achieve the relevant objectives as claimed by the Operator (whether by reference to the Operator's failure to fulfil any conditions and/or comply with any restrictions stipulated in this Accreditation Report or otherwise) or where at any time during the validity period there has/have been substantial change(s) introduced by the Operator after HKCAAVQ has issued the accreditation report(s) to the Operator and which has/have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. These Guidance Notes can be downloaded from the HKCAAVQ website.

5.1.3 If HKCAAVQ decides to vary or withdraw this Accreditation Report, it will give the Operator notice of such variation or withdrawal pursuant to section 5(4) of the AAVQO.

5.1.4 The accreditation status of the Operator and/or Programme will lapse immediately upon the expiry of the validity period or upon the issuance of a notice of withdrawal of this Accreditation Report.

### **5.2 Appeals**

5.2.1 If the Operator is aggrieved by the determination made in this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this Accreditation Report.



- 5.2.2 If the Operator is aggrieved by a decision to vary or withdraw this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of the Notice of Withdrawal.
- 5.2.3 The Operator should be aware that a notice of variation or withdrawal of this Accreditation Report is not itself an accreditation report and the right to appeal against HKCAAVQ's substantive determination regarding accreditation arises only from this Accreditation Report.
- 5.2.4 Please refer to Cap. 592A (<http://www.legislation.gov.hk>) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at <http://www.hkqf.gov.hk>.

### 5.3 **Qualifications Register**

- 5.3.1 Qualifications accredited by HKCAAVQ are eligible for entry into the Qualifications Register ("QR") at <https://www.hkqr.gov.hk> for recognition under the Qualifications Framework ("QF"). The Operator should apply separately to have their quality-assured qualifications entered into the QR.
- 5.3.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

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